

# INSTALLATION INSTRUCTIONS FOR CUSTOM ROMAN SHADES

## Mounting hardware kit includes the following:

Part	Quantity
a. Mounting Brackets	2 (shades up to 36" wide) 3 (shades 36" to 48" wide) 4 (shades 48" to 96" wide)
b. 1 1/4" Screws	2 (shades up to 36" wide) 3 (shades 36" to 48" wide) 4 (shades 48" to 96" wide)
c. 3/4" Screws	2 (shades up to 36" wide) 3 (shades 36" to 48" wide) 4 (shades 48" to 96" wide)
d. Cord Cleat	1 (includes 3/4" screws)

**Note:** 3/4" screws are for Outside Mount installations only – to attach the brackets to the head rail!

### Installation:

Wallboard or Plaster: use anchors specifically designed for hollow walls (not included).

Concrete, Stone, Brick: use a masonry drill bit and anchors or screws specifically designed for masonry (not included).

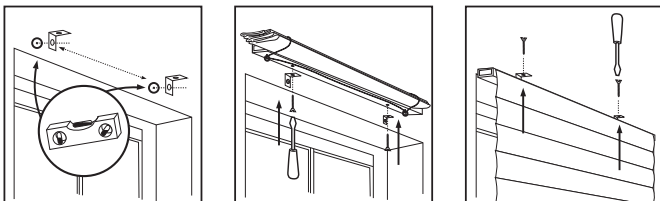
### For Outside Mounting

One bracket should be positioned about 2" to 6" from each end of the head rail. For wider shades that require 3 or 4 brackets, these should be spaced evenly between the two outermost brackets. The brackets must not interfere with the cord guides or cord lock or in any way impede the movement of the lift cords – therefore, we recommend that you hold the shade in place and mark the desired bracket locations with a pencil or marker.

The brackets must be level – use a Spirit Level if necessary to assure proper alignment. Pre-drill the mounting holes using a 5/64" drill bit, then screw the brackets in place.

For standard shades (lift cords concealed behind the face of the shade), place the head rail on top of the brackets – center the shade over the window opening – then mark the location of each mounting hole on the head rail. Pierce the fabric at the hole locations using the tip of a screw, then pre-drill the mounting holes using a 5/64" drill bit. Attach the shade to the brackets using the 3/4" screws provided.

For Cords-Forward shades, the screws will be attached to the top of the head rail – hold the shade against the inner top of the brackets, and then mark and drill the screw holes as described above; and drive the screws into the top of the head rail.



Standard

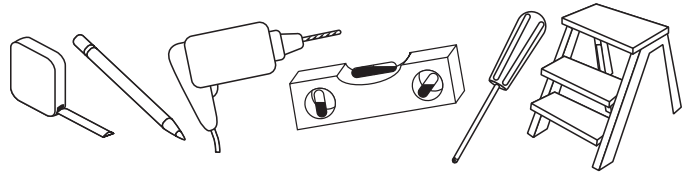
Cords-Forward

### For Inside Mounting:

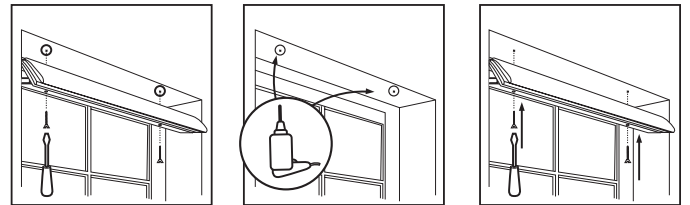
Mounting holes are pre-drilled in the Head Rail, so brackets are not required. Align the front of the shade with the front edge of the window opening (or position as desired), making sure that the shade is centered in the window opening. **Hold the shade cloth up and over the head rail**, and then pre-drill

### Tools Required:

Pencil, tape measure, level, screw driver, step stool, drill.

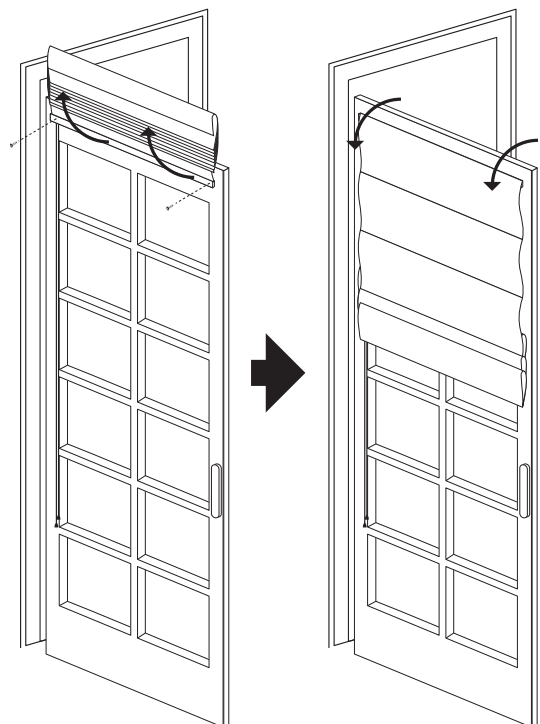


the mounting holes using a 5/64" drill bit – screw the shade in place **using the 1 1/4" screws**. A second set of hands makes this job much easier, so get a helper if possible.



### For Outside Mounting with Upended Head Rail

Mounting holes are pre-drilled in the Head Rail, so brackets are not required. Position the shade as desired over the window opening; making sure that it is level - use a Spirit Level if necessary to assure proper alignment. Hold the shade cloth up and over the head rail, and then pre-drill the mounting holes using a 5/64" drill bit - screw the shade in place using the 1 1/4" screws. A second set of hands makes this job much easier, so get a helper if possible.



### **Cord Cleat**

Attach the Cord Cleat to the wall or window frame using the screws provided. Position the cleat high enough that it is beyond the reach of small children.

Whenever the shade is raised or partially raised, the lift cord should be wrapped around the secured Cord Cleat (see illustration).

### **How to Operate**

To raise or lower the shade, pull the lift cord slightly to release the cord lock. Adjust the shade to the desired height, then move the lift cords slightly toward the outside of the shade to lock in place.

### **Care Instructions**

The packaging and shipping of soft treatments frequently results in minor wrinkling of the fabrics used. There are different characteristics and handling needs for the variety of fabrics offered in this program. First, allow all items to hang for a few days so wrinkles relax and begin to fall out.

**For silk fabrics:** steam the fabric to remove stubborn wrinkles -Natural irregularities give the fabric its unique and desired character, the appearance of slubs, nubs, loops and barre ridges are universally accepted as normal and should not be considered defects. Please note that a good quality steamer is needed so water spots won't form from water spitting out from the steaming device.

**For Rayon/Poly blends:** If necessary, steam rayon/poly to remove stubborn wrinkles.

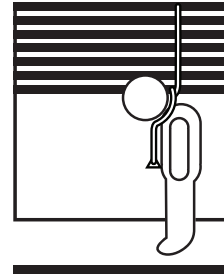
**For 100% Polyester:** steam polyester or gently iron on a low heat setting to remove stubborn wrinkles. 100% Polyester fabrics release wrinkles easily. Steam or iron on the Polyester / Synthetic Fabrics setting (Low), but be aware that Polyester will melt if the iron is too hot.

**Cotton/Poly blends:** Gently iron on a Blended Fabric (Medium) setting to remove stubborn wrinkles.

100% Cotton and 100% Linen: gently iron on a Cotton (High) setting to remove stubborn wrinkles.

**General Cleaning Guidance:** Dry Cleaning is the best method to clean soiled soft window treatments. However, on 100% Polyester, Cotton/Poly blends and 100% Cotton or 100% Linen you may spot clean with warm soapy water using mild detergent and a clean sponge; Air-dry and then steam or iron as guided above.

## **! WARNING**



Window Blind Cord Can **STRANGLE** Your Child

- Children can climb furniture to reach cords.
- Move crib and furniture away.
- Keep all cords out of children's reach.
- Attach tension device to wall or floor.
- Fasteners provided with tension device may not be appropriate for all amounting surfaces.
- Use appropriate anchors for the mounting surface conditions.

### **LIMITED LIFETIME WARRANTY**

The enclosed product is warranted to the original residential retail purchaser as long as the product remains in the original window.

#### **Covered:**

Lifetime: Entire product against manufacturing defects (i.e. a flaw in the product design, materials, or workmanship that causes the product to no longer function).

3 Years: Cords, including internal cords such as those found in cordless blinds or shades.

5 Years: All fabric

#### **Not Covered:**

Normal Wear and Tear

Any product that fails due to: • abuse • exposure to salt air • improper installation • accident • extraordinary use • improper operation • alterations • improper cleaning • misapplication • damage from pests/insects/pets • improper handling • misuse

Costs associated with: • product removal • transportation to and from the retailer • brand label removal • product re-measure • incidental or consequential damages • product reinstallation • shipping

In the event there are multiple blinds/shades in the same room, only the defective blind/shade will be replaced.

**To Report Shipping Damage:** If damage occurred during shipping, call place of purchase and report within 7 calendar days or else you may be denied credit for your damaged product.

**To Obtain Service:** If you suspect this product has a manufacturing defect in materials or workmanship: 1. Locate the sales receipt 2. Call place of purchase. Any unauthorized returns will not be accepted.

**Warranty Remedy:** THIS SHALL BE YOUR SOLE REMEDY UNDER THIS LIMITED WARRANTY.

If this product is found to have a manufacturing defect in materials or workmanship, we will (at our discretion) do one of the following:

- repair the product
- replace the product
- refund the cost of the product

Colors vary from lot to lot and may not exactly match sample swatch or previous purchases.

Discontinued items or color selections will be replaced with the closest equivalent current product.

#### **YOUR RIGHTS UNDER STATE LAW:**

This lifetime limited warranty gives you specific legal rights, and you may have other rights, which vary from state to state. Some states do not allow limitations on how long a warranty lasts, so the above limitations may not apply to you. No agent, representative, dealer, or unauthorized employee has the authority to increase or alter the obligation of this warranty. This lifetime limited warranty supersedes any previous versions.